



Fee Type	Fees Effective July 2023
Payments  • Hold/Defer a Payment  • Skip/Capitalize a Payment	\$75 \$100
Loan Modification (i.e. Payment Date / Amount / Frequency Change)  • 1st payment change in 12-month period  • 2nd & additional changes within same 12-month period	\$25 \$75
Lapse in Fire Insurance (Expired or Cancelled insurance)  • 1st month  • Each consecutive month that active fire insurance is not provided	\$100 \$50
Early Renewal Regular Renewal	Up to \$200 Up to \$200
Collections / Mortgage Default  Returned payment fee  Condominium / Utility Arrears Administration  Bankruptcy / Consumer Proposal / OPD Administration  Default Administration (Legal Action)	\$95 \$150 \$125 \$700
Tax Arrears Payment Fee  • Less than \$1,000  • Exceeding \$1,000	\$75 \$150 or 10% of o/s balance (greater of)
<ul> <li>Tax Administration</li> <li>Confirmation of property taxes paid (if proof not provided)</li> <li>Cancellation of property tax portion</li> </ul>	\$75 \$50
Statements • Information Statement • Reprint of any statement (annual statement, assumption, discharge*) *Discharge reprint is \$0.00 in Alberta and British Columbia	\$100 \$25
Application to review for Title Transfer Application to review for Title Insurance Application to review for Assumption	\$325 \$325 \$400
Partial Discharge	\$200
Refinance and Ports	\$200





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Assignments / Transfers  • Alberta  • British Columbia  • Manitoba  • Nova Scotia / Prince Edward Island  • Newfoundland  • All Other Provinces	\$0 \$75 \$100 \$25 \$50 \$325
File Research (include account or tax historical data)	Up to \$100
Request for copy of material from file	\$25
Discharges  • Alberta  • British Columbia  • Manitoba  • Nova Scotia / Prince Edward Island  • Newfoundland  • All Other Provinces  • Reinvestment fee for 6-month convertible	\$0 \$75 \$100 \$25 \$50 \$325 \$500
Duplicate Discharge Documents  • Ontario  • All other Provinces	\$25 \$100

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